COURSE WITHDRAWAL FORM

To be used by student who is dropping a course or courses after the refund period. Refer to the academic calendar for refund/withdrawal deadlines for standard courses. Ask the Records Office – Main Campus or Enrollment Office – Monroe Campus for the refund/withdrawal deadlines for non-standard courses.

Student’s Name (Last) (First) (Middle) Semester/Year

ID Number

You may withdraw from courses through the 90% point of the semester (or equivalent in courses that run on a non-standard schedule), as outlined in the Schedule Change/Withdrawal Policy (http://catalog.northampton.edu/policies-collegeacademic/withdrawals.htm). Follow these steps:

- Complete the Course Withdrawal Form; list all classes from which you would like to withdraw and the reason(s) for your withdrawal
- Obtain a signature from your advisor *
- Initial/sign as indicated ►
- Submit the completed form to the Records Office (in person, via mail or fax)

IMPORTANT NOTE ABOUT FINANCIAL AID ELIGIBILITY:
Current financial aid and/or veteran’s benefits, as well as future financial aid eligibility, may be adversely affected by course/program withdrawal. You may be required to return funds already received. If you have questions, please refer to the Academic Progress Policy on the financial aid web page (http://catalog.northampton.edu/Financial-Aid/Federal-Financial-Aid-Academic-Progress-Policy.htm) or make an appointment to see a Financial Aid Officer.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Section Number</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Reason(s) for Withdrawal

- Academic
- Financial
- Medical
- Work Related
- Military Obligation
- Transportation
- Personal
- Other ________________

►Student Signature Date

Advisor Signature Date

*I understand that academic support, tutoring, counseling and academic advising services are available to me. At this time, I choose to withdraw from the class(es) above without consulting an advisor.

►Student Initial: